



Safe Work Procedure: Pollution Response	Date of Revision: Version 1.0 January 05, 2024
Purpose: To minimize the amount of pollutant spilled, prevent pollutants from entering the water, or if it gets into the water contain it so it doesn't spread.	Responsibility: Spotter – to take action to limit the amount of pollutant spilled and to clean it up Master – to alert the authorities to get help and specialized equipment, if required to file pollution reports to MCTS and Company
Pollution Response	
In the case of an emergency remain calm, follow the procedure, and mark the steps completed as the procedure is followed to ensure no steps are missed, and a record of actions is provided.	
1.	<input type="checkbox"/> Respond to pollutant spillage immediately and isolate overflow to prevent further spillage
2.	<input type="checkbox"/> Advise Master
3.	<input type="checkbox"/> Use available materials – pollution kit to contain spillage and to prevent the spill from entering the water
4.	<input type="checkbox"/> Liaise with proper authorities
5.	<input type="checkbox"/> Report incident to nearest MCTS (Marine Communications and Traffic Services Centre)
6.	<input type="checkbox"/> Advise Employer
Emergency response procedures should be reviewed and drilled annually. Any amendments to the procedure should result in a change to the version number of the document.	